



I

FIRST VALUATION

For University use ONLY

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY
CHENNAI

MARKS TO BE FILLED BY THE EXAMINER

Q.No.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Total
I																
II																
III																
In Words _____ Grand Total _____																

SUBJECT CODE :

SECTION :



Bundle No.

Examiner Name in CAPITALS

Signature of the Examiner

II

SECOND VALUATION

MARKS TO BE FILLED BY THE EXAMINER

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY
CHENNAI

Q.No.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Total
I																
II																
III																
In Words _____ Grand Total _____																

SUBJECT CODE :

SECTION :



Bundle No.

Examiner Name in CAPITALS

Signature of the Examiner

III

To be filled by the candidate
Answered Page Number to be filled by the Candidate

Q.No.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
I															
II															
III															

NAME OF THE EXAM. : _____

SUBJECT : _____

DATE : _____ SECTION

REGISTER NUMBER

SUBJECT CODE

Sl.No. _____

FOR UNIVERSITY USE ONLY



Signature of the Candidate

Signature of the Chief Superintendent / Invigilator

INSTRUCTIONS TO THE EXAMINER

1. The paper valuator should prepare common key to the question paper for each subject concerned, on the first day of Valuation. Only after setting the answer key, bundles will be given for valuation.
2. Marks should be awarded according to the keys.
3. Paper valuator should mark -0- in the front sheet for a question if the candidate has
 - Written wrong answers
 - Irrelevant answers
 - If '0' mark is awarded for an answer, hyphen should be put before and after "0" i.e.-0-
4. Paper valuator should mark NA for a question if the candidate has not attended a particular question.
5. Boxes pertaining to the questions should not be left blank. Some description should be there.
6. Overwriting should not be done while awarding the marks. In case, if a paper valuator wants to correct/change the marks awarded, he has to strike the marks and write the fresh marks clearly and should sign near it.
7. Total Marks should be written in Words in the space provided. The word 'only' should follow the total marks written in words.
8. There should not be any discrepancy between the marks written in numerical and that written in words. If any discrepancies, the marks written in words will be taken as final.
9. It is paper valuator's responsibility to check the totaling of marks before making computer entry to avoid incorrect publication of results.
10. Examiners are requested to be doubly careful before finalizing the marks.
11. Paper valuator are fully responsible for legal issues arising in the valuation of paper as directed by the court.
12. Examiner will be held responsible for all incorrect entries.
13. The Examiner is to confirm whether marks are awarded to all the answers given in tabular column (III) written by the candidate.

ADDITIONAL INSTRUCTIONS TO THE CHIEF SUPERINTENDENT

1. If the printed register number does not match with the candidate's register number, the printed register number should be struck out and the same should be informed to the University.
2. The Chief Superintendent has to check whether the first tabular column (III) is filled by the candidate with the page number of the written answer.
3. Additional booklet should not be given to the candidates. If 2 booklets issued, then that paper will not be valued.
4. The Chief Superintendent is instructed to stitch a ribbon band according to the courses on top of the cloth cover of the answer sheet bundles. The colours allotted for the courses is available in the University Website and to be sent accordingly.

INSTRUCTIONS TO THE CANDIDATE

1. Kindly check whether your register number, subject code etc. are printed correctly on the Answer Booklet. If not, please contact the Chief Superintendent.
2. Write your Register Number, Subject Code etc., in the Column specified. Register Number should not be written anywhere else in the answer book.

Illustration for Writing Numerals. 
3. You are prohibited from writing your name in any part of the answer book including the Bar Coded sheet.
4. Verify the given question paper of subject, Regulation, title etc. before answering.
5. Use both sides of the paper for answering questions. In each page not less than 15 lines to be written.
6. Additional sheets are incorporated in the Answer Booklet. Additional booklet should not be used.
7. Possession of any incriminating written / printed / xerox material, calculator, cell phone or any other electronic devices are totally prohibited.
8. Malpractice of any nature is punishable as per University Statutes.
9. Write the answers according to the order in the question paper.
10. Write the page number of the written answer in the Tabulator column (III) provided for the candidate.